

These minutes have been prepared to satisfy the requirements of Section 551.021 of the Texas Government Code.

Town of Hollywood Park
Regular City Council Meeting
Tuesday, December 15, 2020
Meeting Duration: 6:00 p.m. to 7:50 p.m.

1. CALL TO ORDER

Mayor Chris Murphy called the meeting to order at 6:00 p.m.

Mayor Murphy noted that New Business Item #4 was intended to be a discussion item only and no action will be taken on that item.

2. ROLL CALL

Members of the City Council present: Mayor Chris Murphy, Michael Howe; Debbie Trueman; Oscar Villarreal; Delaine Hall; Paul Homburg

Hollywood Park Staff present: City Attorney Ryan Henry; Police Sergeant Steve Anderson; Fire Lieutenant Tim Zelenak; City Treasurer Jeff Hinson; Public Work Director Kelly Cowan; City Secretary Jeannette Huggins

3. PRESENTATIONS

1. Justin Troutwine of Digital Display Solutions, Inc. made a presentation to the City Council to present their quote for the Council Chambers microphone upgrade.

2. Andrew Luther of Troxell Solutions made a presentation to the City Council to present their quote for the Council Chambers microphone upgrade.

4. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES

5. Fire Department: *Fire Lieutenant Zelenak reported 53 calls for service during the month of November 2020. Of those calls for serviced 29 were EMS calls. The HPFD average response time was 3m 4s. Acadian Ambulance Service average response time 11m. Lt. Zelenak also announced that Saturday, December 19th starting at 10:00 a.m. the HPFD will be driving Santa Clause around the Town.*

6. Police Department: *Sergeant Steve Anderson reported 338 calls for service during the month of November 2020. There were 252 citations issued, including written warnings. There were some car burglaries reported in which several firearms were stolen. Sgt. Anderson reported that the HPPD has hired Dayna Petrucci to fill the Police Administrative Assistant position vacated by Frances Thomas-Savage. Sgt. Anderson reminded everyone that the Police Department is offering free reflective bands. Residents can stop by Town Hall to pick one up from Dayna or if necessary the Police Department can deliver one to your address.*

7. Public Works: *Kelly Cowan reported 14 Voigt Center reservations for the month of November 2020. Code Enforcement log for the month of November 2020 indicates that we are seeing more compliance from contractors and residents. Kelly reported that the road construction has begun on Sequoia today. The gas lines on Donella have been completed. This week or next week they will begin the mill and overlay.*

8. Finance: *Jeff Hinson the majority of expenses on the November 2020 finance report are from personnel costs. Jeff pointed out the reason for a negative in this point in time is because we received the insurance bill and we get a 5% discount for paying it in full. Therefore this bill is paid in full in November. Jeff reported the Town is starting to receive property tax payments, which will be the majority of revenues for the first part of the year. Sales tax is \$10,000.00 more than last month, but still 20% below last year. Jeff explained his concern about the change in State law that allows telecommunication companies could change from the franchise tax to the right-of-way fees. Right-of-way fees are approximately 10%-15% of what the franchise fees were.*

9. Administration Department: *Jeannette Huggins reported about the December 2, 2020 court day, which was handled telephonically. There were still 10 defendants appear in person. Jeannette also reported that the Court Clerk, Marcella attended a week long virtual court clerk training program, which will help her in obtaining her Level I Court Clerk Certification. Jeannette informed the City Council that there will be a Planning and Zoning meeting scheduled for Thursday, December 17th at 6:00 p.m., the first in several months. One of the items to be discussed will be the issue brought before the City Council a couple of months ago regarding the inclusion of plumbing in an accessory building.*

10. City Attorney: Ryan Henry explained that the items being included in the Planning and Zoning meeting agenda pertain to the adjustments on the masonry aspects that the City Council was in the process of finalizing when the Covid-19 Pandemic began last March. Mr. Henry also reported that the State Law has changed some of the dates the City Council would have normally relied upon for elections.

11. Mayor: Mayor Murphy thanked the City Council for their work during his leave of absence. Mayor Murphy confirmed with Kelly Cowan that the street projects should be completed soon (February 2021). Mayor Murphy stated he was glad that he and City Councilmembers were able to work out a balanced budget without any increase to property taxes for the second year. He also stated he is pleased with the smooth court transitions and he is thankful that the November election went smoothly. Mayor Murphy explained, for the HPCA and Hammerhead Swim Team that we do value the benefit of your significant contributions to Hollywood Park. He is confident a solution can be worked out where the storage space is concerned. Mayor Murphy reported his upcoming goals are to:

- Negotiate a new dispatch contract for fire protection services with Bexar County.
- Negotiate a new fire protection contract with Hill Country Village.
- Assist local businesses with recovery after the pandemic.

I. CONSENT AGENDA

1. Approve the Regular Meeting Minutes for the 11/17/2020 City Council Meeting.
2. Approve the Special Meeting Minutes for the 11/24/2020 Special City Council Meeting.
3. Accept the Financial Statements as of 11/30/2020.

Councilmember Trueman made a motion to approve the Consent Agenda in its entirety.
Councilmember Villarreal seconded the motion, which passed unanimously.

II. CITIZEN PARTICIPATION

1. **Tom Sims of 108 Cueva** and EDC President invited the City Council to another joint meeting to exchange ideas and give direction to the EDC as to what projects the City Council feels would be valuable to Hollywood Park.
2. **Tonya Cummings of 129 Grand Oak** wanted to compliment Mayor Pro Tem Michael Howe for his leadership and guidance to the City Council during Mayor Murphy's leave of absence.
3. **Bruce Graham of 134 Canyon Oaks** spoke regarding the storage space at Voigt Park used by the swim team. Mr. Graham suggested if the purchase of an enclosed trailer for the Public Works Department if they are needing storage space rather than evicting the HPCA and Hammerhead Swim Team from the storage space the Voigt Park.
4. **David Swan of 316 Meadowbrook Dr.** submitted an email, which was read to the City Council by the City Secretary. Mr. Swan's email addressed the storage space utilized by the HPCA and Hammerhead Swim Team at Voigt Park and the need for storage space by the Public Works Department. Mr. Swan suggested a possible solution of having a storage building placed in the far back corner of the tennis courts for both the HPCA and Hammerhead Swim Team.

III. NEW BUSINESS

1. Discuss/take possible action to approve a Resolution approving the 2020 Certified Tax Roll.
 - a) Discussion:
City Treasurer, Jeff Hinson, explained the State requires each entity that levy's property tax to ratify the roles of their appraisal district's property tax valuations.
 - b) Citizen Comment:
None

Councilmember Trueman made a motion to approve the Resolution approving the 2020 Certified Tax Roll.
Councilmember Villarreal seconded the motion, which passed unanimously.

2. Discuss/take possible action to select a vendor for the microphone upgrade needed in the City Council Chambers.
 - a) Discussion:
Councilmember Homburg stated that the proposal from TROX seemed to provide more equipment and better warranty for less cost. Therefore, the responsible thing to do would be to accept the TROX proposal.
 - b) Citizen Comment:
None

Councilmember Homburg made a motion to accept the TROX proposal.
Councilmember Trueman seconded the motion, which passed unanimously.

3. Discuss/take possible action to consider the Hollywood Park Deer Manager's compensation for the 2020-2021 Fiscal Year.

a) Discussion:

City Treasurer, Jeff Hinson, explained that a signed copy of a 2019-2020 Deer Manager Contract cannot be found in any records. The Deer Manager has been paid, since he is a part time employee. The Ordinance indicated the Mayor hires and/or terminates the Deer Manager at will however City Council sets compensation. The contract mirrors the Ordinance. Jeff spoke to the Deer Committee at their Special Meeting yesterday. He suggested they give a recommendation to City Council for compensation to the Deer Manager. Per Jeff, the Deer Committee recommended \$1,000.00 per month, the same as the prior year.

c) Citizen Comment:

1. **Tonya Cummings of 129 Grand Oaks** spoke regarding all the hard work the Deer Manager, Randi Tomasini, does for the Town. As a member of the Deer Committee, Tonya feels the money paid to the Deer Manager is very well spent and definitely earned by Randi.

Councilmember Trueman made a motion to keep the Deer Manager's salary at \$12,000.00 per year.
Councilmember Michael Howe seconded the motion, which passed unanimously.

4. Discuss/take possible action regarding the use of storage space by the HPCA at Voigt Park.

a) Discussion:

Mayor Murphy explained that the benefit received from both associations, which probably have more members representing more residents in our Town than any other two organizations, far outweigh the value of the space provided. Mayor Murphy explained that it is important that we can figure out a way to accommodate them going forward with a long-term agreement. In addition, the needs of the Public Works Department need to be taken care of as well. Mayor Murphy indicated this matter was for discussion only and no action would be taken tonight.

Councilmember Villarreal inquired, of the City Attorney, whether the Town of Hollywood Park has a legal obligation to provide free storage space to a noncity organization. City Attorney, Ryan Henry, explained not unless there is a contract or agreement. Councilmember Villarreal expressed that in his opinion the Town's needs should supersede all others. He also explained that he is open to other suggestions for providing storage for the organizations, but the City property should be for City uses. Councilmember Villarreal also asked the City Attorney for confirmation on the legal aspects of the deed Holly McBrayer spoke of, as it does not include the HPCA or Hammerhead Swim Team.

Councilmember Hall presented pictures of two areas in the Voigt Park area that could be considered for a storage building to be used by the HPCA and Swim Team. She explained that she would prefer that City employees to keep the storage at Voigt Park and have a storage unit added in the park area for the HPCA and Hammerhead Swim Team.

Councilmember Trueman explained that the HPCA was kicked out of their original storage space because the Town renovated Voigt Park and removed that storage unit. Because of this the HPCA was permitted to utilize the current storage space they occupy at Voigt Park. City Attorney, Ryan Henry, explained that if this is what actually occurred and the City Council is satisfied that the information sufficiently describes what took place, the City Council could then have a Resolution in place to solve the matter. Councilmember Trueman also explained that she feels the HPCA and Hammerhead Swim Team should be allowed to continue utilizing the storage space at Voigt Park. If a storage unit is added then it should be for the Town's use.

Councilmember Howe stated he liked the idea of Public Works using the space at Voigt Park but he also like the idea suggested by David Swan.

Councilmember Homburg wanted to discuss solutions for this matter. He asked the City Attorney to have an agreement that would include a release of liability for the Town in exchange for the use of a storage shed that built. The agreement should also mention the former HPCA storage shed being destroyed.

b) Citizen Comment:

1. **Holly McBrayer of 205 Voigt** and President of the Hollywood Park Community Association spoke of a 1955 deed that indicated H.O.A. was given the property from the Voigt Family. When Hollywood Park was incorporated the H.O.A. gave the property to the City for \$10.00. The property was given to the City with the knowledge that the property would be used for community related events, as stated by the Voigt Family

in the deed. She explained her interest in knowing what the Public Works Department needs storage space for.

2. **Judy Wheeler of 105 Cueva Ln.** expressed her disappointment in the manner which the City Councilmember has addressed the President of the HPCA. She also expressed her concern about having been notified the matter had been sorted out to then come to the Council Meeting to learn otherwise.

3. **Bruce Graham of 134 Canyon Oaks** asked if the two spaces, currently used by the HPCA and Hammerhead Swim Team, would fulfill all the storage needs of the Public Works Department. Kelly Cowan responded it would at this time. Mr. Graham stated the Town should build a storage unit now for the Public Works Department to accommodate their current needs and to allow for growth.

4. **Tom Sims of 108 Cueva Ln.** and President of the Hollywood Park EDC asked the City Attorney if the EDC could contribute funds to build a structure if it was built for the HPCA storage. Mr. Sims expressed that the HPCA is a valuable asset to the Town of Hollywood Park residents and businesses. Mr. Sims feels that they should be allowed to remain in their current storage space at Voigt Park.

5. **Tonya Cummings of 129 Grand Oaks** expressed her opinion that the City Council needs to regroup and start over on this matter. No action should be taken tonight. All parties involved, to include Public Works, HPCA, Hammerhead Swim Team, Garden Club, etc. should all work together and provide input into the resolution.

6. **Lacy Falls of 237 Mecca Dr.** wanted to be sure there was actually a resolution to the matter, since the notice the HPCA received indicated they had to vacate the storage space by January 15, 2021. She wanted to be sure the HPCA would receive something in writing indicating they would not have to move out of the current storage space by the January 15th date. Lacy also asked the City Council to reach out to the HPCA before finalizing a plan for resolving this matter, since it sounds like the issue has gone to considering building a storage unit and moving the HPCA.

No action take on this time.

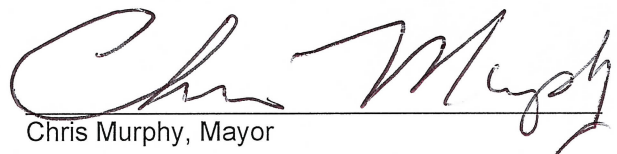
IV. EXECUTIVE SESSION

The City Council will convene into a closed executive session regarding any matter listed on this agenda if such discussion is permitted under the law:

V. ADJOURNMENT

There being no further business to come before the City Council, Mayor Chris Murphy adjourned the meeting at 7:50 p.m.

The minutes of this meeting are approved as submitted [☒] submitted [☐] corrected on this the 23rd day of February, 2021.


Chris Murphy, Mayor

ATTEST


Jeannette Huggins, City Secretary